

CHEMISTRY STUDENTS' UNION

WRIT OF ELECTION

*This is an official issue
of the writ of election
to fill the role of*

Vice President (1)

*in the Executive of the
Chemistry Students' Union
for the 2009-2010 academic year.*

WHEREAS the President of the CSU, has declared the second Chemistry Students' Union (hereinafter to be referred as "CSU") General Meeting of the 2009-2010 academic year (hereinafter to be referred as "the second General Meeting") to be held on the **23rd day of November 2009**; and

WHEREAS the Constitution, Article VI, Section 13, Paragraphs 1-3 state that if a Vice President is being dismissed, a voting member of the Executive must move to dismiss them and that notification of the dismissal must be made no later than two (2) weeks before the meeting at which the dismissal is scheduled to take place and that at the meeting discussing the above outlined dismissal, the Executive member moving to dismiss presents reasons for the motion, and if the member under motion to dismiss is present, they must be given the chance to explain their case; and

WHEREAS the Constitution, Article VI, Section 12, Paragraph 1 states that if an Executive position is vacated at any point during the term of office, a by-election must be held at a CSU meeting within two (2) weeks of the vacancy; and

WHEREAS the President of the CSU has designated the two signing officers of the CSU, the Secretary of the CSU and the President of the CSU, as the Chief Returning Officer and the Deputy Returning Officer for the potential by-election of the CSU Vice President (hereinafter to be referred as "the Election");

The Chief Returning Officer, on this **8th day of November 2009**, issues the writ of election to fill the potential vacancy of **Vice President (1)** as a voting member of the CSU Executive. The Election shall be held on the day of the second General Meeting of the 2009-2010 academic year, on the **23rd day of November 2009**. Candidates' statements shall be made during the second General Meeting.

The Secretary of the CSU, acting as the Chief Returning Officer, has designated the following regulations to be followed during the Election, to be abided by all members of the CSU as defined by the Constitution, Article III, Section 1, Paragraph 1.

Regulations

1. Candidates for the position must be a current member of the CSU as defined by the Constitution, Article III, Section 1, Paragraph 1.
2. Candidates for the position can be nominated by any member of the CSU as defined by the Constitution, Article III, Section 1, Paragraph 1. Self-nominations are allowed. The nomination period is to be from the **9th day of November 2009, 00:01 EST** to the **20th day of November 2009, 23:59 EST**.
3. Nominations must be submitted by email to csu@chem.utoronto.ca. Nominations must include the Candidate's full name, the Candidate's email address, student number, year of study, a list of all currently

enrolled CHM-designator courses (“F”, “S” and “Y” sections), and the number of credits the Candidate has obtained in Faculty of Arts and Science. A statement regarding the Candidate by the nominator should also be included in the nomination, but it must not be longer than 150 words. In the statement, include past experience, skills and qualities relevant to this position. All nominations will be posted on the CSU website (www.mycsu.ca). To ensure receipt, all nomination email subject lines must begin with “CSU Candidate Nomination” and be sent from a utoronto.ca email address. All nominations received after the nomination period as defined above shall be ignored.

4. All nominated candidates shall receive a confirmation email from the Chief Returning Officer no more than forty-eight (48) hours after receipt.
5. Types of campaigning that are not allowed include making announcements, putting up posters, and handing out flyers. For clarification; Facebook groups, informing friends and the like will be tolerated. If there is any doubt as to what campaigning is allowed, please contact the Chief Returning Officer by email at csu@chem.utoronto.ca. If any Candidate is found to have broken these regulations it is the Chief Returning Officer’s responsibility to inform the Candidate that their nomination is invalid.
6. A nominated candidate has the right to remove himself/herself as a candidate up to twenty-four (24) hours prior to the second General Meeting by submitting a written request to the Chief Returning Officer.
7. The Chief Returning Officer shall declare voting to commence at 1:20 pm EST on the day of the second General Meeting if the move to dismiss the Vice President is passed.
8. If the move to dismiss the Vice President is not passed then the Chief Returning Officer shall nullify all nominations and no election shall be held.
9. Each member of the CSU, as defined in the Constitution, may cast one (1) ballot in the Election. No proxy voting shall be permitted. Election officials have the right to request proof of membership from all voters.
10. Each voting member of the CSU may select: one (1) candidate for the position of Vice President. A voting member has the right to submit a blank (protest) ballot. After selecting their desired candidate, each CSU member must return his/her ballots directly to election officials.
11. All nominated candidates shall be allowed to make a two-minute statement during the second General Meeting to be held on the **23rd day of November 2009**. The order of statements shall be determined by the alphabetic order of the candidates’ surnames to not intentionally give advantage(s) or disadvantage(s) to any candidate.

12. After statements from all candidates have been made, the Chief Returning Officer shall request the Chair of the second General Meeting to adjourn the second General Meeting.
13. Quorum of voting members present is ten (10).
14. The Chief Returning Officer, in the presence of the Deputy Returning Officer, shall count all ballots twice upon the completion of voting.
15. The candidate running who receives the plurality of votes shall be declared as the winner by the Chief Returning Officer.
16. Upon the declarations, the Chief Returning Officer shall then notify all candidates and CSU members of the identity of the new Vice President. The Chief Returning Officer shall ensure that the identity of the new Vice President is posted on the CSU website (www.mycsu.ca) by the 1st day of December 2009, 23:59 EST.
17. The new Vice President shall begin their term immediately.
18. Any contradictions to the above **Regulations** or the **Constitution** can be reported to the Chief Returning Officer or the Deputy Returning Officer by email at csu@chem.utoronto.ca.

This Writ of Election is issued and signed by the Chief Returning Officer on this 8th day of November 2009.

William Cornforth
Chief Returning Officer

Rida Mourtada
Deputy Returning Officer